

**Final Copy
Torrance County Commission
Regular Meeting
March 14, 2018**

Commissioners Present: **Julia DuCharme, Chair
Javier Sanchez, Member
James Frost, Vice Chair**

Others Present: **Belinda Garland, County Manager
Dennis Wallin, County Attorney
Annette Ortiz, Deputy County Manager
Sylvia Chavez, Admin Assistant**

Call to Order:

Madam Chair DuCharme calls the meeting to order at 9:02 am, Annette Ortiz leads the Pledge of Allegiance and Belinda Garland gave the Invocation.

Approval of Minutes:

Madam Chair DuCharme asks for a motion to approve the minutes from the February 28th meeting. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the February 28, 2018 Regular Commission Meeting Minutes. Commissioner Sanchez seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

Approval of Meeting Agenda:

County Manager Garland asks that item # 2 be removed from the agenda, it has been taken care of internally. Madam Chair DuCharme asks for approval of the March 14, 2018 Meeting Agenda as amended. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the Meeting Agenda with item #2 being taken off the agenda. Commissioner Sanchez seconds the motion. Madam Chair DuCharme asks that agenda item #12 be moved to the top of the agenda. Commissioner Frost makes a motion to place agenda item #12 in place of #2 on the agenda after department updates. Commissioner Sanchez seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

Approval of Consent Agenda:

Madam Chair DuCharme asks for approval of the consent agenda. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the Consent Agenda. Commissioner Sanchez seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

*** Department Requests/Reports:**

- 1. Updates: a. Various County Departments b. Other Boards or Land Grants (upon request) c. Forest Service (upon request) d. Commission**

a. Various County Departments:

Tracey Master, DWI Prevention Coordinator- A thank you letter has been sent to the Governor for signing HSB 35 that will be giving approximately 10,000 dollars to their program statewide. Teen Court will be starting up in Mountainair, the NM Teen Court Assoc. will be having their quarterly meeting in Clovis. Ms. Master and Adrian Ortiz will be attending the meeting in April. She will also be attending mandatory DFA training in April. They will be working with the School Districts for after prom parties. Working with the Town of Estancia to start up a youth center, this will be contingent upon funding which we will find out about later in April. Madam Chair DuCharme mentions that she attended the Teen Court and RAC Open House and came away with the understanding that these programs are to help parents understand what these programs are all about. Madam Chair DuCharme asks where this information can be found for public viewing. Ms. Master mentions that they utilize social media to get their information out but will get with Ms. Ortiz to get this information on the County website. Ms. Annette Ortiz informs the Commission that there is some Teen Court information on the County website.

Annette Ortiz, Deputy County Manager- Reminder that the Torrance County Commission and Torrance County Fair Board is still accepting letters of interest for two positions to serve on the Torrance County Fair Board, which are 3 year terms. If anyone is interested in serving on this board the deadline is Wednesday March 21 by 5 pm. Applicants should be prepared to attend the next Commission meeting on March 28 at 9am for a brief interview. If anyone has any questions they can contact Annette Ortiz at 505-544-4757.

Jesse Lucero, Deputy Assessor- The NOV's will be going out on March 27 and the dates to protest your tax assessment is from March 27 to April 27. If anyone has any questions you can contact the Assessor's office.

Martin Lucero, Emergency Manager- Conducted an active shooter training with the School Districts and that went well, we will be planning another training in their next calendar year. I will be attending a closed meeting for fire preparedness tomorrow at 11 am, we will be discussing the upcoming fire season and the mitigation factors we need to be prepared for. This will also be the first step in providing public information for the upcoming fire season. Mr. Lucero attended a preparedness conference that was provided by the Department of Health, the opening remarks by Cabinet Secretary Mitchell are something Mr. Lucero would like to share with the Commission. Homeowners need to have insurance on their homes, there is a misunderstanding people have that FEMA has money to get them back to where they were before and that's not the case. The other thing he talked about was the EMPG grant, this is the grant that funds the Emergency Managers salaries. This grant will be changing, which may be reduced by \$2,500 annually. Also an update on the reimbursements from the Doghead fire, as of yet we still have not been reimbursed for the fire. We got a sand bag machine from Las Vegas Emergency Management to be prepared for the monsoon season.

Lester Gary, Fire Chief- We will be having an Open House at the Fire Departments in District 2 (Indian Hills), 3 (McIntosh) & 5 (Moriarty) on March 24 from 12-4pm. We will also be having a membership drive as well.

Nick Sedillo, Risk Manager/Safety Officer- On March 1 & 2 I attended the NM Governor's Commission on Disability ADA accessibility training, received some real good information. Any new renovations that the County does, they will be subject to be ADA compliant. The project that comes to mind in the foreseeable future is the parking lot. Depending on the amount of parking slots we have we will need to have a certain amount of handicap spots. So the employees in the back may lose their parking spot just a heads up. At our Safety Committee meeting some items were discussed and will become mandatory for all County employees. The trainings that will be focused on first will be Sexual Harassment and Active Shooter. At the recommendation of Fire Chief Gary we will be purchasing an AED (Automatic External Defibrillator) for the County Administrative Building. Commissioner Frost asks if everyone will be trained on

the AED machine, Nick stated that he will get with Chief Gary to see if there is any kind of training for the machine but he believes the machine is pretty self-explanatory. Nick also mentions that if you haven't taken defensive driving and need to there will be a class on the 27th of this month. Madam Chair DuCharme asks if this course is available to the public, Nick stated that yes it is, there is a fee for non-County employees in the amount of \$35.00. There is also an online course that can be taken for \$45.00 and the hyperlink is attached to our webpage.

Update hereto attached.

Marco Banales, EVSWA Board Member- Brings information to the Commission in regards to unpaid liens. With the help of Commissioner Sanchez, the staff at EVSWA and Mr. Andy Miller we have been able to gather up some information by Commission district for the outstanding liens. In District 1 there are 471 liens which amounts to \$563,064.73, District 2 there are 385 liens which amounts to \$460,666.17 and in District 3 there are 189 liens which amounts to \$219,374.31. Mr. Banales informs the Commission that there are monies there that the County can try and collect to help with any shortfall with any related solid waste fees. The other documentation shows the hours of the collection stations and the amount of usage. Also some suggestions on how to collect these fees is to have an amnesty, to help those residents with a lien. They can come in and negotiate with the County on a lower amount due to get the lien paid. Also educating residents that there is no solid waste fairy, once we put the trash in the bin it just does not go away. Everyone pays for the landfill not just those who pay their solid waste bills. *Documentation hereto attached*

Linda Jaramillo, Torrance County Clerk- Yesterday was Candidate filing day and thanks to my staff, Linda Kayser, Sylvia Chavez, Yvonne Otero and Genell Chavez-Morris everything went well. The following Candidates filed, the order that I will read them is the order in which they will be on the ballot. Commission District 1 Republican: James W. Frost, Dorothy J. Encinias, Kevin M. McCall and Jeremy Ryan Tremko, Democrat: Andrew Homer. For Commission District 2: Republican: Julia JD DuCharme and Ryan S. Schwebach. For Sheriff all Republican: Pete G. Golden, Jimmie Luna Sr., Jose Martin Rivera, Carlos Joseph Garcia and David E. Frazee. Probate Judge Republican: Josie B. Chavez, Melvin Roy McNeil and Arthur R. DuCharme and Democrat: Lucy E. Orio. Also Ms. Jaramillo informs the Commission that HSB 98 did pass which is the local election act. The effective date for this law will be July 1, 2018, Linda reads the highlights of the election act for

the record. This election act provides for a single election day and uniform process for certain local government elections. The first election to be affected by this will be held on November 5, 2019, keep in mind that all local government elections are non-partisan so there is no need for a primary election. Local government in Torrance County is defined as a School District, Soil and Water Conservation district and Municipalities. Municipalities at this point have opted out of this local election act, but this is the order of the ballots:

1. Municipal Election (municipalities can opt in)
2. School Board Elections
3. Special Districts (Soil and Water)
4. In the order prescribed by the Secretary of State
 - a. County Questions
 - b. Local Government Questions
 - c. Other Ballot Questions Authorized by law

This Election Act, will allow the County to have questions put on the ballot in the odd years, this will help eliminate too many Special Elections.

Madam Chair DuCharme Mentions that she was able to experience Ms. Jaramillo's office yesterday and it was a very pleasant experience, a good atmosphere and all information was readily available. Madam Chair DuCharme also mentions that she got feedback on how efficient everything was. *HSB 98 hereto attached.*

Jenea Ortiz, Continuum Coordinator- Our open house was held on March 2, Ms. Ortiz thanks Madam Chair DuCharme for attending. There were 5 teen court members that did attend as well as 18 adults that signed in but believes that there were more that attended but did not sign in. There were several different agencies that attended as well, it was a great turn out and plan on having a quarterly meeting done to bring awareness to the program that is being offered in the County.

Madam Chair DuCharme states that she feels this program is a lifesaving opportunity for the youth, it's a second chance. She also mentions that she was able to see the work that Mr. Adrian Ortiz does and though she was not in support of him in the beginning she is now.

d. Commission:

District 2: Madam Chair DuCharme Thanks PMS and Mr. Richard Gonzales for donating a heating table to the McIntosh Senior Center, they are very grateful to have this.

12. Lease Agreement between Torrance County and Tajiue Land Grant- Andrew Gutierrez-Tajiue Land Grant

Mr. Andrew Gutierrez is here today to present the Commission with the revised lease agreement with changes that the Tajiue Land Grant board has approved. In Section 1.01 the date has been changed to April 1, 2018; 1.02 the address has been changed; Section 1.08 the base rent has changed, we went down 15.5% on the amount; Section 3.03 we eliminated the fence. Mr. Gutierrez stands for questions.

Commissioner Frost States that in the beginning the fence was the big item the Land Grant wanted done for the protection of the children and for visual purposes. It should be the County's and the Land Grants number one priority to protect the kids. The County was able to get quotes on a fence for the transfer station but now the Land Grant has been able to get the safety barriers, Commissioner Frost asks Mr. Gutierrez to elaborate on them.

Mr. Gutierrez States that the Land Grant was able to get 18 safety barriers from NMDOT on loan. He mentions that thanks to the road dept. and Scott Guffey from EVSWA they were able to get them installed. The barriers are about 3 ½ feet high.

Commissioner Frost Mentions that he has seen some pictures of the barriers and is concerned about the rebar that is sticking out of some of the barriers.

County Manger Garland Shows a few pictures to Mr. Gutierrez that she took earlier this morning on her way to work.

Mr. Gutierrez States that those are not rebar stakes they are instead bolts that the DOT uses for signs, he states that's an easy fix. He will make sure they are taken care of.

County Manager Garland Asks if the barriers are on loan to the Land Grant.

Mr. Gutierrez Answers that they are but with the understanding that we can modify them anyway we need. Mr. Gutierrez mentions that the DOT informed him that the safety barriers are not going to be needed anytime soon in the foreseeable future. They have approximately 1000 barriers in this area and they do not use that many at any given time, we could have these barriers for 3-5 years before they may need them back.

County Manager Garland Asks since we will no longer be providing the fence can we amend the contract to have the County not liable for anything that may happen with the safety barriers.

Mr. Gutierrez Answers by saying yes but he would need to speak to the Land Grant board to get their opinion. This was not talked about because the Land Grant doesn't feel that there is a need for finger pointing if something were to happen.

Commissioner Frost Asks if the barriers are on the Land Grant property.

Mr. Gutierrez States that yes they are.

Dennis Wallin, County Attorney Asks if the barriers are on the premises that the County will be leasing.

Mr. Gutierrez States that yes they are, along the west the west end and then north to where the recycle bends are located.

Dennis Wallin, County Attorney The County can assume some kind of liability with the barriers. So we can put an indemnification clause in the contract.

Commissioner Frost States that kids will be kids and they will climb on just about anything. Commissioner Frost sees the benefits of the safety barriers when the vehicles in the area are where the kids will be playing.

Madam Chair DuCharme asks if anyone in the audience has any comments on this item.

Public Comment:

Steve Guetschow, resident Mentions that there is a temporary easy fix to the bolts sticking out of the barriers. They can be fixed with rebar caps, these are used a lot in construction sites, they just slide right over the bolt.

Commissioner Frost States that at the last Commission meeting Leonard Lujan was asked to get a quote on the fence. He presented that to the Commission at the last meeting. The quote was for a 6 foot fence and the quote from Valley Fence was over \$15,000.00 to have it installed. Mr. Lujan also got the price for materials and to have the road department employees install the fence at a price of \$8,400.00. Commissioner Frost is still in favor of the fence being installed.

Madam Chair DuCharme Asks Mr. Gutierrez what is currently in place to separate the play area and the collection station?

Mr. Gutierrez States that there is currently a chain-link fence along the road and the station.

Madam Chair DuCharme Asks if there can be signs installed that say keep off.

Mr. Gutierrez Mentions that the Land Grant has already ordered some signs to install, they should be in soon and they will get them up.

Michael Godey, resident The problem with roads is, people have the tendency to go off the roads, so the concrete barriers are the good addition for safety issues. There will always be a hypothetical issue when it comes to safety.

Commissioner Frost States that the amount of rent that we are looking at is \$300.00 a month which is \$3,600.00 per year.

Madam Chair DuCharme asks for a small 2 minute break

Dennis Wallin, County Attorney Explains about the safety liability with this contract. This contract was drafted just like any other contract the County has. It protects the County for any possible tort claims. Mr. Wallin feels that the Land Grant is trying to address the safety issue, however with the safety barriers it will attract kids to want to climb them so perhaps both a fence and the safety barriers are needed. Mr. Wallin states he is not a safety expert and maybe some of the County employees who are can help with this issue.

Andy Miller, EVSWA Manager States that at the Authority there is a strong safety program. So when you are talking about safety you have to plan for some risks, you can't plan for everything but you should plan for something. Mr. Miller feels that the "jersey" barriers are a good idea to help with the vehicles and safety of the play area. He explains that with almost any solution, there will be other risks that come up. Mr. Miller knows that there is not a yes or a no to the question the Commission has in regards to safety but there isn't always a yes or no answer where safety is concerned.

Madam Chair DuCharme Asks if what is there now is sufficient enough.

Andy Miller Based on the history of that particular site, yes. He also mentions that by law the Authority is required to fence in their collection station sites. To his knowledge no one has ever climbed the fences. Mr. Miller feels that the combination of a fence and the "jersey" barriers will suffice.

Madam Chair DuCharme Asks if the attendants at the stations are trained to look out for kids.

Andy Miller Yes, all attendants are trained and there are other rules at the collections stations that everyone must follow. The Authority has signs put up all throughout the collections stations with different rules to follow.

Nick Sedillo, Risk Management/Safety Officer States that he is not familiar with this site currently but feels the barrier wall is good for vehicle risks with the kids. But kids will be kids and they will climb things.

Madam Chair DuCharme Asks Mr. Sedillo if he feels that the chain-link fence that is there is sufficient enough?

Nick Sedillo Yes the fence is sufficient.

Commissioner Frost States that we have been on this item for quite some time now and we still have a full agenda to get done. Commissioner Frost states he has thought a lot about this lease. Since the County is no longer going to install the fence, we can take the \$8,500.00 we were going to spend and pay that out in a span of 8 years. We can pay the Land Grant \$1,062.00 a year for the contract for the next 8 years or the other alternative would be to close the transfer station and have the residents use the other sites we have.

County Manager Garland Makes the suggestion that the County install the fence and enter into the contract with the Authority for 2 ½ years at a \$1.00 per year and then negotiate at that time to pay rent. County Manager Garland knows that Mr. Gutierrez will have to go back to his board to get approval. The safety barrier protects from the vehicles and the fence will protect the kids from climbing the barriers. County Manager Garland is also concerned about the possibility of snakes hiding between the barriers.

Michael Godey, resident I listened to what Belinda had to say and agrees with what she said but thinks maybe the Commission should negotiate for a longer term on the contract with a set amount for rent after the \$1.00 per year. That way this Commission will set the amount with a signed contract so the next Commission will not have to worry about it.

Dennis Wallin, County Attorney There could be some legal issues with that, the current Commission cannot bind the future Commission to financial terms. That is called the abatement act.

Commissioner Frost Asks Mr. Gutierrez if he would like to take these suggestions back to his board.

Andrew Gutierrez States that at the last Land Grant meeting his board has decided that what is presented today is their final offer. They are done trying to negotiate. He feels it up to the Commission to act on what is being presented here today. It has been a year and half since this contract has been brought to the Commission and it keeps getting pushed back to the next month

and we are done with that.

Commissioner Sanchez States that there are 3 different options right now for this contract. One is the amended contract that the Land Grant has brought to us today, the second one is for \$1,062.00 a month for 8 years with no fence and the third one is for \$1.00 a year for 2 ½ years with a fence. So Commissioner Sanchez is asking if there is any wiggle room with the Land Grant on any of these suggestions.

Andrew Gutierrez The discussion we have had at the Land Grant meeting is that there is no room. This is our final proposal to the Commission.

Commissioner Sanchez States that the Land Grant is the owner of the property, so it is up to the Commission to make this decision. This station is always busy and when this property was transferred back over to the Land Grant it should've been addressed then but it wasn't so we must adhere to what the Land Grant "the owner of the property" is requesting.

County Manager Garland We need to add the indemnity clause to the contract and asks Andrew if we can change the due date to April 10 because the County will need an invoice in order to pay the Land Grant.

Andrew Gutierrez Said that shouldn't be an issue.

Dennis Wallin Informs Andrew that if the contract is redone with the indemnification clause, this will mean that the Land Grant will assume any liability that could occur, will the board be ok with that.

Andrew Gutierrez States that the Land Grant Board understands that.

Madam Chair DuCharme asks how would we like to proceed and asks County Manager Garland if we have the money to cover the contract.

County Manager DuCharme States that the money will come from the PILT funding.

Commissioner Sanchez States that the \$3,600.00 should not come from the PILT funds. If we reword the contract to begin July 1 we can work it into the budget. I don't want to use the PILT funds for this.

County Manager Garland Explains that it would need to come out of the PILT funds because right now we are trying to cover the jail fund, we are pulling funds from our infrastructure right now to cover the jail fund. We do not have the extra funds to cover this.

Emilia Montoya States that in the beginning the residents did not want the station to close but wanted it to be relocated. The reason the Land Grant is asking

for rent is to help the Land Grant get money, we are a newly establish Land Grant and we have no money, this would be a means of income for our Land Grant. It is a safety issue for our children but we are willing to work together to get this done and still have our transfer station.

Madam Chair DuCharme States that it was an oversight when the property was transferred to the Land Grant but not just on the County but on the Land Grant as well. And now we are just trying to make things fair for everyone.

Commissioner Sanchez The County put this station in jeopardy and now we must safe guard it.

County Manager Garland Makes another suggestion of \$150.00 a month for 5 years and the County installs the fence.

Commissioner Sanchez States that the cost of that suggestion is the same cost of what the Land Grant is currently suggesting but without the fence. It's just swapping dollars.

ACTION TAKEN: Commissioner Sanchez makes a motion to approve the current Contract from the Land Grant with the addition of the indemnification. There was no second **MOTION DIES.**

ACTION TAKEN: Commissioner Frost makes a motion to pay \$150.00 a month for 5 years and install a fence.

Madam Chair DuCharme States that is not what the Land Grant is asking for.

Commissioner Sanchez Explains that if we pay \$150.00 a month for 5 years and install the fence for \$8,500.00 the cost comes out to \$17,500.00 but if we were to pay the \$300.00 a month for the 3 years we will pay \$ 10,800.00.

Madam Chair DuCharme States but with the \$17,500.00 we will have a fence put up for the safety of the children.

Commissioner Frost Withdraws his motion.

Commissioner Frost Feels that we are at the point where we need to close the station.

Commissioner Sanchez States that he is not in favor of that.

Kathleen Jesse, resident If the station is closed will you have public hearings on the matter. This is such an important station to the Community.

Jenea Ortiz, resident Mentions that if the Commission gives the amount of the fence to the Land Grant and enters a 3 year contract and it will be up to them if

they want to build a fence.

Michael Godey, resident The Land Grant came here today to have the Commission approve what they are proposing.

Michelle Jones, resident She asks Commissioner Sanchez to resubmit his motion.

Madam Chair DuCharme gives a brief break.

Madam Chair DuCharme States that we need to resolve this one way or another, we want to keep that station open.

ACTION TAKEN: Madam Chair DuCharme makes a motion to approve the amended contract and to have the payments start at the new fiscal year budget, for \$100.00 a month for 3 years with the indemnification clause. Commissioner Frost seconds the motion.

Andrew Gutierrez I'll take it back to the board but we are done. We are done negotiating if this is your counter offer. We are done

Madam Chair DuCharme I know that you are frustrated and we are too but we do not want that station to be closed. The residents will have to go elsewhere to dump their trash.

Commissioner Sanchez Wants to make a counter offer of \$250.00 a month

Madam Chair DuCharme Explains that there is already a motion for \$100.00 a month.

Two in favor, Commissioner Sanchez against. **MOTION CARRIED.**

3. Request to Prohibit Open Burns, Section 5 A & B of Ordinance 87-2-Lester Gary, Fire Chief

Fire Chief Gary comes before the Commission today to request prohibiting open burns throughout Torrance County due to the current weather conditions. He reads part of Ordinance 87-2, Section 5 A & B. Chief Gary asks for a temporary burn ban until the weather conditions permit open burns. It is predicted that within the next 10 days, New Mexico, West Texas, Arizona, Colorado and Utah will be declared in an extreme drought. Commissioner Frost asks if later we do receive moisture will the ban be lifted. Chief Gary states he will come before the Commission and ask to have the ban lifted once we receive some moisture. Dennis Wallin, County Attorney informs the Commission that they can approve a

Resolution off of the Ordinance in order to put in place the ban on open burns in the County. All documentation hereto attached. **ACTION TAKEN:** Commissioner Frost makes a motion that the Board of County Commissioners Resolve to Declare a Fire Danger Emergency and Prohibit all Open Fires within Torrance County. Commissioner Sanchez seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

4. Request Ratification of Software Licensing Agreement between Torrance County Fire and Image Trend, Inc.- Lester Gary, Fire Chief

Chief Gary is asking for ratification on the agreement with ImageTrend, who is the Software Company that provides the programing for the tough books that the Fire Department uses for their EMS reporting.

Commissioner Frost asks if the money for the agreement will be covered by the Fire budget.

Chief Gary states that it is covered by the Fire Dept. budget. All documentation hereto attached. **ACTION TAKEN:** Commissioner Frost makes a motion to ratify the Software Licensing Agreement with ImageTrend. Commissioner Sanchez seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

5. Request Funding for Sergeant Promotion within the Torrance County Sheriff's Office Transport Division-Stephanie Dunlap, Sheriff Administrator

Ms. Stephanie Dunlap is here today to ask the Commission for approval to promote within the Transport division, she asks Undersheriff Rivera to give a more detailed explanation for the Sergeant promotion.

Undersheriff Rivera states that there are currently 6 transport officers within that division and due to being maxed out on the span of control we are in need of someone within the transport division to immediately be in charge. It will not be a new position, we will just promote someone from within that division.

County Manager Garland mentions that they have gone over the cost of the promotion and it will be approximately \$10,000.00 more to cover the promotion and it will be covered by their current budget.

Madam Chair DuCharme asks County Manager Garland if she is in support of the promotion.

County Manager Garland states that yes she is. Undersheriff Rivera needs the assistance for the transport division, they operate 24/7 and Undersheriff Rivera is not always available to make decisions that may need to be made. **ACTION TAKEN:** Commissioner Frost makes a motion to approve Funding for Sergeant

promotion within the Torrance County Sheriff's Office Transport Division. Madam Chair DuCharme seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

6. Service Agreement between Torrance County Animal Services and Waste Management-Danette Mead, Animal Services Asst. Director

Ms. Cindi Sullivan presents this agreement to the Commission, it's the same agreement they have had in place the only difference is that County Attorney Wallin has asked that the indemnity clause be taken out. Ms. Sullivan states that with the contract being signed the price goes down to \$99.70 a month instead of the \$131.00 a month.

Madam Chair DuCharme asks why the indemnity clause was removed.

Dennis Wallin, County Attorney explains that the County cannot indemnify a private company for their liability. Documentation hereto attached. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the agreement between Torrance County Animal Services and Waste Management. Commissioner Sanchez seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

7. Resolution 2018-14 Finding Buildings, Structures, Ruins, Rubbish Wreckage or Debris on 12 Shilo Rd, Moriarty to be a Menace to Public Comfort, Health, Peace or Safety and Requiring Removal-Dan DeCosta, Code Enforcement Officer

Mr. Steve Guetschow presents the Commission with Resolution 2018-14, he reads the resolution into the record and also reads Mr. DeCosta's notes on this particular piece of property. This property has been a recurring problem since the early 2000's and Mr. DeCosta feels that it will continue to be a problem due to the financial constraints the property owner has. This will be the only way the property will get cleaned up. It will cost the County approximately \$6,000.00 to clean up the property, which we have in our clean up grant and we will then place a lien on the property once the property has been cleaned. Mr. Guetschow refers to the pictures in the Commissions packet, there are several containers of unknown materials that could be affecting the water aquifer. Resolution hereto attached. **ACTION TAKEN:** Commissioner Frost makes a motion to approve Resolution 2018-14 Finding Buildings, Structures, Ruins, Rubbish Wreckage or Debris on 12 Shilo Rd, Moriarty to be a Menace to Public Comfort, Health, Peace or Safety and Requiring Removal. Commissioner Sanchez seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

8. Request Out-of-State Travel to Attend the National Association of Drug Court Professionals in Houston, TX- Tracey Master, DWI Prevention Coord.

Ms. Tracey Master comes before the Commission to ask approval to attend the annual National Assoc. of Drug Court Professionals in Houston, TX.

County Manager Garland asks if the monies will be coming out of her budget,

Ms. Master states that yes, she budgets for this annual conference every year.

Ms. Master also mentions that she is not requesting the 80/20 per diem, she will do the actuals when she returns from the conference. **ACTION TAKEN:**

Commissioner Sanchez makes a motion to approve Out-of-State Travel to attend the National Association of Drug Court Professionals in Houston Texas.

Commissioner Frost seconds the motion. Madam Chair DuCharme asks if the information she Ms. Master gets from this conference can be shared with others.

Ms. Master states that she will be able to share the information she learns from the conference. No further discussion, all in favor. **MOTION CARRIED.**

9. Resolution 2018-15 Line Item Transfer(s) - Amanda Tenorio, Finance Director

Ms. Amanda Tenorio presents the Commission with Resolution 2018-15, it's a line item transfer within the department's budgets. Resolution hereto attached.

ACTION TAKEN: Commissioner Frost makes a motion to approve Resolution 2018-15 Line Item Transfer(s). Madam Chair DuCharme seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

10. Resolution 2018-16 Budget Increase- Amanda Tenorio, Finance Director

Ms. Amanda Tenorio presents the Commission with a budget increase resolution for monies that were not budgeted. We received more money than anticipated.

Resolution hereto attached. **ACTION TAKEN:** Commissioner Sanchez makes a motion to approve Resolution 2018-16 Budget Increase. Commissioner Frost seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

11. Triadic Contract Renewal- Noah Sedillo, Chief Procurement Officer

Mr. Noah Sedillo informs the Commission that this contract needs to be posted for 30 days before the Commission can approve it, he apologizes for the oversight on this. Contract hereto attached. **ACTION TAKEN:** Commissioner Sanchez makes a motion to table the Triadic Contract for 30 days. Commissioner Frost seconds the motion. No further discussion, all in favor. **ITEM TABLED.**

***Commission Matters:**

13. Consider and act upon, Removal of Current EVSWA Board Members

Madam Chair DuCharme asks how the Commission would like to move forward with this item.

Commissioner Sanchez makes the suggestion that the Commission remove the board members effective April 11, that's the first Commission meeting in April. We can advertise for these positions starting next week and appoint the new board members at the April 11th meeting. We can have the current members serve until then.

Commissioner Frost asks if that is when their term expires. Commissioner Sanchez states that on the 14th of April it will be a year that they have been appointed.

Commissioner Frost asks how long were they appointed for, according to the JPA with EVSWA their terms are two years.

Madam Chair DuCharme asks if that is enough time to advertise for the positions, she would like to advertise for a month.

Commissioner Sanchez states that we can advertise for a month and make the appointments at the April 25th meeting.

Commissioner Frost states that we have not addressed agenda item #13, we have not removed anyone from the board so we cannot advertise for anything.

Madam Chair DuCharme suggest removing them effective a certain date.

Commissioner Frost is asking for clarification on who and how many board members are being removed.

County Manager Garland is also seeking clarification for advertisement purposes.

Commissioner Frost uses the analytical term the cart before the horse, we have not made a motion to remove the current members and their terms are not up yet, so why are they being removed?

Madam Chair DuCharme states that they can be removed at any time.

Commissioner Frost asks who makes that decision.

Madam Chair DuCharme states that the Commission does.

Commissioner Frost states that is his point, the Commission hasn't made a decision as of yet on how many or who is being removed from the EVSWA board.

ACTION TAKEN: Commissioner Sanchez makes a motion to remove all 3 members, advertise starting next week (week of the 19th) and appoint or

reappoint members at the April 11th Commission Meeting. Madam Chair DuCharme seconds the motion.

Public Comment:

Commissioner Frost States that he took notes and he has seen that there has been no mention of the current members we have on the EVSWA board. Marco Banales, Leonard Lujan and Bill Williams. Mr. Banales comes with a lot of experience, he worked in the environment department for many years which can lead to great and helpful information on the EVSWA board. Mr. Leonard Lujan has the experience of the County behind him. He knows all about the County roads and where there used to be illegal dumping on the County roads. Then there is Mr. Bill Williams who helped develop the Solid Waste board about 30 years ago. He knows where the County used to be with dump sites just about everywhere and then there were dumpsters set up that would just be overloaded with trash. Mr. Williams has seen the development of what we have now. We have these 3 members and we should wait till the end of their term and then appoint or reappoint. Commissioner Frost feels that by “kicking” them off the board it is lack of respect for these 3 individuals, it’s also an insult and a slap in the face and Commissioner Frost does not want to be a part of that.

Michael Godey, resident He thanks Mr. Banales for the report he gave earlier, which brings up the point that when these 3 were appointed to the board a year ago they were asked to bring updates to the Commission on the EVSWA board meetings. One has done that and the other 2 have not and that could be the grounds for the un-appointment to the board.

Andy Miller, Manager of EVSWA As an official I cannot make comment to the Commissions appointments but as a County resident I can say that they are a wealth of knowledge to the board. On an official capacity I can say that not all the time do these 3 always agree with me but we manage to work together to get the job done. I will also add that in less than a year ago you found these 3 to be qualified for this board and I have yet to hear the reason as to why your opinion of them has changed.

Commissioner Sanchez Since we are still in discussion we can appoint some alternates to this board.

Charlene Guffey, resident These board members have 1 year left on a 2 year appointment and the County has 2 years left on a 3 year contract. There have been workshops ongoing to get the tipping fees under control so why start all

over with new board members when these gentleman bring a wealth of information with them to the board.

Danielle Johnston, resident I agree with Commissioner Frost in my appreciation of these individuals. In respect to Mr. Godey's comment, before the Commission meets they approve the meeting agenda and they can ask for and update from the EVSWA board members. So I cannot lay the sole responsibility of the update on the EVSWA board members but also on the Commission for not requesting that to be part of the agenda. And the transparency of it all, I don't understand why this is happening.

Morrow Hall, resident I have been on several boards and it is hard to find people to serve on these boards. These people are essential to the governing bodies in the aspect of relaying information back to these boards/Committees. It's highly irregular to pull these people midstream from their term before it's even over. Like Commissioner Frost said it's a slap in their face, perhaps you have problems with the way they are representing you on the board but you have input with the way they serve you. Firing these people and trying to replace them in 2 weeks is like trying to replace the Secretary of State, it's hard to get good people to apply and I wouldn't want to apply if this is how you treat your people.

Madam Chair DuCharme I don't think it's the Commission's intention to insult these men in anyway or demean them in anyway. The Commissioners are wanting to appoint the people they feel will best represent them.

County Manger Garland I respect the Commissions decisions but I would ask the Commission to be transparent on their decision. I myself have not yet heard a reason for recalling these members.

Dennis Wallin, County Attorney Reminds the Commission of the governmental conduct act, if you are doing this for political reasons or other reasons just be aware of that conduct act. I am sure the both of you are aware but urges them to be transparent.

Madam Chair DuCharme We are being transparent when we say that we are not satisfied with our representation.

Janet Douglas, resident I have not made it a secret that I am not in support of the Authority but these men are men of integrity and the Commission is being disrespectful. These men represent not only the Commission but they are serving the Communities and they are doing a good job at it.

Madam Chair DuCharme Yes they do serve the Community and most of the time we get negative feedback from the Community.

Janet Douglas States that it is easy to give negative feedback anonymously but to stand up here and tell them to their face in another thing. I haven't heard that here and you haven't heard that either unless it has been written to you.

David Frazee, resident I have been a Torrance County resident for 30 years, I was here when there was no Authority. I am a member of the public and I have the right to know what these gentlemen have done to be taken off this board. If you have a problem with them, tell them about it and re-train them. This is not being transparent, I wouldn't want to be a part of this board if this is how you treat your board members.

Betty Cabber, resident I like everyone else here today would like to know what these men have done to be taken of this board. You have not even taken the opportunity to take these men into Executive Session and explain to them what they have done. These board members have to do what's in the best interest for the board that they sit on not necessarily what's right in your opinion. The negative feedback that you receive may be from people that do not want to pay their Solid Waste fees. I believe this is your personal belief towards the Solid Waste Authority and you want people that will do what you want them to do but you have to understand that your 3 people are not the majority on that board and cannot change what you want changed.

Michael Godey, resident Not every board is requested to give an update to the Commission but this board was but I do agree that the Commission needs to be more transparent.

Commission votes, 2 in favor Commissioner Frost against. **MOTION CARRIED.**

14. Consider and act upon, Replacing Current EVSWA Board Members

Madam Chair DuCharme states that the Commission cannot act upon this today.

Deputy County Manager Annette Ortiz asks for clarification on the advertisement, do we need to advertise for alternates.

Madam Chair DuCharme states that that was not part of the motion and according to the JPA we cannot have alternates for this board.

Ms. Ortiz again asks for clarification on the date that the applicants be available to attend the Commission meeting for a brief interview, it will be at the April 11th meeting correct.

Madam Chair DuCharme replies yes.

15. Commission Meeting General Guidelines of Procedure

a. Modify Public Comment on Agenda, if necessary

Deputy County Manager Annette Ortiz, is asking for guidance from the Commission on the public comment portion of the agenda. Currently it is 1 minute per person for each agenda item and that is not being adhered to currently. Will there also be an amount of times a person can speak per agenda item. Now that there is a new Chair, I am asking for clarification on this as well as some other general housekeeping rules we'd like to go over. Ms. Ortiz asks **Madam Chair DuCharme** if this is going to change.

Madam Chair DuCharme states that she feels what the public has to say is more important, than minutes or seconds. **Madam Chair DuCharme** asks Ms. Ortiz if she has an average time of how long people spoke today. She asks the audience what their opinion is on this matter.

Fred Sanchez, resident States that 3 minutes sounds good to him.

Commissioner Sanchez Feels that 1 minute and 1 time per agenda item is fine and for most people that's usually suffice.

Commissioner Frost Also feels that 1 minute is good enough and he encourages public to comment but feels one time per person per agenda item is also good enough.

Michael Godey, resident Feels that 1 minute is fine but does not agree with the one time per agenda item. For instance before someone mentioned my name and I should have the chance to get back up and talk.

Break Given to change disc

Madam Chair DuCharme States that this Commission has come a long way to become transparent and have openness to the public and we want to continue in that direction. **Madam Chair** suggests 2 minutes per person and for people to be reasonable on the amount of times they speak on an agenda item but wants there to be flexibility to have a real discussion.

Deputy County Manager Ortiz asks for clarification on public comment during the public request portion on the agenda. It is currently 3 minutes per person now, is that to remain the same.

Linda Jaramillo, County Clerk Wants to know who will keep the time during public comment, Ms. Ortiz states that she will. Also Ms. Jaramillo mentions that in transcribing the minutes, what people say is somewhat abbreviated.

Madam Chair DuCharme Mentions now that people are able to speak during agenda items there isn't that much talk about having to wait to speak at the end of the agenda but she knows that some people don't have the time to wait till the end of the meeting to speak. So she would like to see public request at the beginning of the meeting and at the end of the meeting.

Deputy County Manager Ortiz mentions some other issues that have come up from the Radio station and from the Clerk's office. When speaking you must come to the podium and state your name for the record. Ms. Ortiz mentions that the County is working on getting a mobile mic for those people in the audience that may not be able to get to the podium. We will be taking official breaks to change the disc's to catch everything on the recording.

Linda Jaramillo, County Clerk The radio station has contacted our office with some concerns they are having when airing the Commission meetings. We need to make sure everyone states their name for the record, the person taking the minutes may know who you are but the people listening may not know who you are. Also we need to break whenever it is time to change the discs, when airing the recording we have either skipped a portion because whoever is taking the minutes did not catch the disc in time before it ran out and that causes some confusion with the station. So we are asking everyone to work together so we can get a clear and concise recording for those listening to the broadcast.

16. Request Fiscal Assistance to Fund the Pool- Michelle Jones, Town of Estancia Clerk

Ms. Michelle Jones, Estancia Town Clerk mentions that it is good to be back and is proud to say that she is the original state your name person and is glad that it is being reiterated here today. Ms. Jones takes a few minutes to remember Mr. Hank Van Es since his passing. She thanks him for being a true advocate for

Torrance County. Ms. Jones would also like to thank Ms. Linda Jaramillo, Ms. Linda Kayser and staff for all their help during the Municipal Election.

At this time Ms. Jones reads a letter from the Town of Estancia requesting for fiscal assistance for the Town pool. Due to the closure of the detention facility the Town is experiencing a 70% decrease in their monthly GRT's and a 25% decrease in their utility billing. They have adjusted their budget to combat the severe loss and are continually looking into their budget for other ways to cut back. Ms. Jones knows that the County has also been affected by the closure of the CoreCivic but wants to remind the Commission that the pool did not open last year not because of budgetary issues but because the Town did not receive enough applicants to man the pool and not having the pool in operation again this year will only make the cost of reopening the pool near to impossible in the years to come. The Town of Estancia's pool is the only public pool in Torrance County and it is not just Town residents that attend the pool its families from throughout Torrance County.

So we are here today requesting \$45,000.00 to help with the repairs and to get it up and operating this summer. Ms. Jones introduces the elected officials here with her today, newly elected Mayor Nathan Dial, Trustee Manuel Romero, Trustee Morrow Hall and Trustee Stella Chavez.

Madam Chair DuCharme thanks Ms. Jones for her kind words of Mr. Van Es and asks Mayor Dial what he has to say about the request from the Town of Estancia.

Mayor Dial informs the Commission that pools are not designed to be empty, due to the pool not being open last year is one of the reasons it's going to cost so much to get it up and running. And if it's not opened and repaired this year it will cost too much next year to open. If the pool is not open it will end up being like other complexes where it's too much to repair and cheaper to build a new one and that is what we are trying to avoid.

Mayor Dial understands that everyone is asking the County for money but would appreciate the consideration.

Madam Chair DuCharme asks how many months is the pool open and asks about not receiving enough applicants last year for the pool.

Ms. Jones states that the pool is open from June through August. Last year the Town of Estancia received funding through the YCC grant which we were able to

employ youth for the summer at a higher pay wage and we found that was where the applications went to the higher paying job. Commissioner Frost asks about the dollar amount to operate the pool, Ms. Jones explains that it costs \$21,000.00 to operate the entire pool season, that's for the certification of the pool and getting the lifeguards and manager certified. And to purchases the lifeguard's uniforms. Ms. Jones states that this will be a onetime request for assistance with the pool, the Town will look into their budget for the next fiscal year and see if they will be able to fund it completely next year.

Commissioner Frost asks County Manger Garland or Ms. Tracy Sedillo, County Treasurer if we have money in our budget to cover this.

County Manager Garland states that at this time we don't, by the end of the fiscal budget we will have depleted our budget due to funding for prisoners.

Trustee Hall comes to the podium and mentions that Commissioner Sanchez came to a Town meeting and invited the Town to turn in projects to be funded by the County through the PILT monies and the pool was one of those projects. Trustee Hall believes that the pool is a great project to help fund and we will be asking for help from the other Municipalities and possibly from the School District.

Trustee Romero mentions that he was born and raised here in Estancia and he learned to swim at Lake Arthur which had water up to his waste. We are fortunate to have this pool in the County, to have a place people can learn to swim.

Trustee Chavez states that the pool is a place the kids can go to during the summer and not have to travel all the way into Albuquerque. The pool also helps employ kids for the summer so they don't have to go outside the County to get jobs.

Commissioner Sanchez asks by when does the Town need the funding?

Ms. Jones answers ASAP. This way we can get the repairs done and get people hired and certified.

Ms. Tracy Sedillo comes to the podium and informs the Commission that she cannot give the exact amount of the budget but does know that by the end of FY19, the PILT and infrastructure monies will be depleted due to the detention costs. Which will mean significant cuts to departments.

County Manager Garland would like to respond to Trustee Hall, none of those special projects were funded last year due to the prison closing. And we did not receive any additional funding from the state that we were asking for to help with our increased transport cost, the Governor line item vetoed the bill.

Commissioner Sanchez suggests allowing the Town to revisit their application, since one of their applications was for the pool. They can change the request to suit their needs now.

County Manager Garland states that if you let one do it you will need to let everyone do that.

Ms. Jones informs the Commission that herself, Mayor Dial and Trustee's do plan on going to visit with Moriarty and Mountainair to request assistance as well.

Ms. Sedillo informs the Commission of some upcoming changes that DFA is implementing to our budget. We can no longer carry our grants in a negative balance at the end of the fiscal budget, which means the County will have to cover those negative grant balances as well as indefinitely fund the PILT and infrastructure line items.

Ms. Betty Cabber asks the Town about the Williams Family trust monies.

Ms. Jones mentions that those monies can only be used for the library.

Madam Chair DuCharme asks if the Town has gone to other agencies for assistance.

Ms. Jones states that we have tried but the County is the entity that can help us with this amount. Documentation hereto attached. **ACTION TAKEN:**

Commissioner Sanchez makes a motion to help the Town of Estancia with funding for the pool in the amount that is undeterminable at this time.

Public Comment:

Andy Miller, resident learning to swim is one of the greatest gifts we can give to anyone. I was a lifeguard and a certified water safety instructor. No one wants to respond to a person drowning or that has drowned. This is a way to ensure young or old can learn to swim.

Trustee Romero Thanks the Commission and asks the County to look into their budget and see what they can help the Town with.

Michael Godey, resident Asks how long will it take to look at the budget and get an answer to the Town.

County Manager Garland States it will take herself, Amanda and Tracy to look over the budget, so probably a day.

Linda Jaramillo-County Clerk States that she is for the pool being open and funding for that if you have it. I am speaking for my office and my request at the last fiscal budget hearing where I asked for money for my documents to be put on line. I was given the money but then was asked to apply for a grant from the Attorney General's Office for the money. I applied and have been waiting all this time for the AG's office to grant me that money or whoever they choose. I cannot not get any answer from them so before you grant money to anyone else I would like my documents on line

Trustee Hall States that we have limited amount of time here to get things going on the pool so if the County is going to assist it needs to be done quickly.

Madam Chair DuCharme Explains that this is a worthy cause and she is in favor but she cannot commit to anything because the County may be forced to make cuts in the future.

Nick Sedillo, resident I grew up with Mayor Dial and Sylvia and we learned to swim by being thrown into Lake Arthur (pond), he'd be willing to pay higher GRT's in Estancia to help fund the pool. Mr. Sedillo also mentions that in his 23 years with the County we have been down this road where we are facing hours being cut or even possible layoffs due to incarceration costs.

Michelle Jones, Town Clerk States that we may not have a dollar amount from the County today but it allows us to move forward to ask Moriarty and Mountainair for assistance as well. Then we can come back to the County and see where we stand.

Deputy County Manager Ortiz Asks if the Town has gone to workforce solutions to help pay for the lifeguard's salaries.

Jenea Ortiz, resident My son learned to swim at that pool and she would like to ask County residents to step up and help fund the pool. Torrance County has 15,000 residents if we all pitched in \$3.33 that would cover the cost to run the pool. The Town pool is an asset to everyone.

Michael Godey, resident States that they did it in Mountainair for the grocery store and the art center and thinks she made a very good comment.

Danielle Johnston, resident APS provides some of the swimming pools in Albuquerque at some of the school locations but they cannot do it without the help and collaboration from Bernalillo County. She mentions that she was a water safety instructor while she was in high school, it's important that people learn to swim.

Madam Chair DuCharme Feels that committing to help with the funding before we know if we have money to commit to, is why we should table this until we know we have money to commit.

Michelle Jones, Town Clerk States that if Commissioner Sanchez's motion gets a second we can move forward tomorrow without being delayed another 2 weeks. If the Commission makes this motion it's a promise that you will try to help fund the pool.

Commissioner Frost seconds the motion but makes no promises to an actual amount. No further discussion, all in favor **MOTION CARRIED.**

Break Given to change disc

***County Manager Requests/Reports:**

17. Ratification of Audit Contract Amendment 18

County Manager Garland brings this amendment to the Commission for ratification. We are needing to amend our audit contract so that the State Auditor will release our audit. Back in October the Commission approved an amendment to the contract which the State Auditor was okay with but was not okay with the format. So we have changed the format to their liking and now are requesting the Commission approve the ratification of the amendment, County Manager Garland states that no content was changed just the format and we had to sign it to move it along. All documentation hereto attached. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the ratification of the Audit Contract Amendment 18. Commissioner Sanchez seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

18. Request Adoption of Computer Password Requirements Policy

County Manager Garland informs the Commission that the reason for this policy is to help insure the safety of our network. There are passwords that have not been changed for years. By changing your password more often it helps prevent any kind of malware that could potentially damage our network. Ms. Garland reads the policy into record. All documentation hereto attached. **ACTION TAKEN:** Commissioner Sanchez makes a motion to approve the Computer Password Requirements Policy. Commissioner Frost seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

19. Discussion and Clarification of Supervision and Directive of County Employees and Use of County Equipment

County Manager Garland is asking the Commission for clarification on the supervision of County Employees and use of the County Equipment that is outside of their daily scope of work. If there are Special Projects that do not have an MOU already in place, those projects should be approved by the entire Commission. The Road Department currently has MOU's with Moriarty, Estancia, Mountainair and Willard to help with the up keep of their roads. This will also help ensure job security for those employees that may be put on the spot to do special jobs.

Commissioner Sanchez mentions that this will also help with accountability and transparency. **ACTION TAKEN:** Madam Chair DuCharme makes a motion to move forward with an Ordinance that will Give a Directive and Supervision of County Employees and Use of County Equipment. Commissioner Frost seconds the motion.

Public Comment:

Leonard Lujan, Road Foreman This would be for just special projects not for their everyday maintenance. This will help ensure that we get our daily projects done and then work on those special projects. Mr. Lujan states that if he receives a call to get some maintenance done on a road they would still do that, this is just for any project that is outside of their regular maintenance.

Fred Sanchez, resident He feels this is a great idea, using the chain of command on work such as maintenance of the roads is a good way to be accountable for work. Often times some people have authority that shouldn't have that authority and the County Manager should be the person that gives that authority.

No further discussion, all in favor. **MOTION CARRIED.**

20. Update

Madam County Manger Garland reads her report:

Steve Guetschow and I both attended the Edgewood Soil and Water Board meeting on March 1st. On March 5th I attended the Active Shooter Training and Discussion with the School Districts. On March 8th I attended an Economic Development webinar with Myra Pancrazio. On the 13th I attended the Safety Committee which we will provide mandatory training for all staff on different dates and times to accommodate everyone's work schedule. Also on the 13th I attended a meeting with Dispatch Director Dorothy Rivera, Ben Daugherty, Mayor

Ted Hart, Fire Chief Hart, Police Chief Ensey from Moriarty and Torrance County Fire Chief Gary. Fire Chief Gary will be working with municipalities to establish possible new response areas. I also met with the Finance and Treasures Departments to go over contracts and make sure those contracts are being taken care of in a timely manner. She would like to thank Ms. Annette Ortiz for her help in training our new HR director Kristin Oliver. She also mentions that there will be several employees gone next week, they will be attending EDGE classes in Albuquerque. Managers' Report hereto attached.

Public Requests:

At the Discretion of the Commission Chair, for information only (No Action Can Be Taken). Comments are limited to three (3) minutes per person on any subject.

Betty Cabber- Brought a copy of a recent article in the Albuquerque journal where it mentions that Campbell Ranch plans on using water from the Estancia Basin. Ms. Cabber mentions the importance to all of us that we need to be mindful of our water. Our water is our gold, she encourages everyone to make ourselves aware of what's happening around us. She mentions EBRA and people should attend those meetings to keep up with what's going on with our water in the valley. Article hereto attached.

EXECUTIVE SESSION:

As Per Motion and Roll Call Vote, Pursuant to New Mexico State Statute Section 10-15-1, the Following matters will be discussed in Closed Session:

- a) Limited personnel matters pursuant to NMSA 10-15-1-H (2) regarding the Road Department Employees*
- b) Limited personnel matters pursuant to NMSA 10-15-1-H (2) regarding Torrance County Manager Contract*

ACTION TAKEN: Madam Chair DuCharme makes a motion to go into Executive Session. Commissioner Frost seconds the motion. Roll Call: District 1- Yes; District 2- Yes; District 3- Yes. **MOTON CARRIED**

EXECUTIVE SESSION BEGAN AT 2:33 PM

***Reconvene from Executive Session:**

Pursuant to Open Meetings Act, Section 10-15-1(J), Commission Report from Closed Meeting:

Reconvened from Executive Session at 4:00 pm

Madam Chair DuCharme state that the following was discussed in closed session:

c) Consider and Act upon, if appropriate, Limited Personnel Matters regarding Road Department Employees

No decision was made on this.

d) Consider and Act upon, if appropriate, Limited Personnel Matters regarding Torrance County Manager Contract

ACTION TAKEN: Madam Chair DuCharme made a motion to approve a \$0.75 cent an hour raise for the County Manager. Commissioner Frost seconds the motion. No further discussion, all in favor. **MOTION CARRIED.**

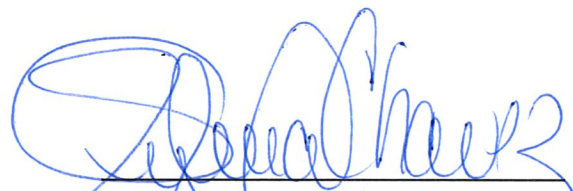
Adjourn

ACTION TAKEN: Commissioner Frost makes a motion to adjourn the March 14, 2018 Regular Commission Meeting. Madam Chair DuCharme seconds the motion. No further discussion, the Commission votes all in favor none opposed. **MOTION CARRIED.**


Meeting adjourned at 4:03 pm



Madam Chair DuCharme



Sylvia Chavez



Date

The video of this meeting can be viewed in its entirety on the Torrance County NM website, Audio discs of this meeting can be purchased in the Torrance County Clerk's office and the audio of this meeting will be aired on our local radio station KXNM.